



ROVER PERMIT TERMS AND CONDITIONS

It is the responsibility of the Department Director/ Dean/Chair to ensure that its employees are properly informed of these terms and conditions. Please read and initial all items below:

\_\_\_\_\_ It is the applying department’s responsibility to promptly report the loss or theft of a Rover permit to Parking and Transportation Services. A \$25.00 fee will be charged for permit replacement.

\_\_\_\_\_ Each Rover permit will cost \$100.00 and must be purchased with a departmental purchase order.

\_\_\_\_\_ Personal use is prohibited. The permit is only valid while conducting official, short-term University business. Any personal use (i.e. parking closer to your workplace) is prohibited. A time limit of 4 hours in one area per day will be enforced.

\_\_\_\_\_ Rover permits are not to be issued to individual users. Rover permits are issued to the department and should be signed in and out daily with a log when needed.

\_\_\_\_\_ The vehicle’s responsible party will be held accountable for all citations received while displaying this permit. However, PATS reserves the right to charge the permit’s registered department for outstanding citation fees if collection from the individual owner of the vehicle, as identified by the New Mexico Motor Vehicle Division, is unattainable.

\_\_\_\_\_ Forgery, alteration, or gross/continual misuse of permit(s) will result in citation, boot/tow and/or revocation of permit(s) and may result in the department being banned from purchasing permits in the future or an increase in the permit rate to be determined by UNM Parking and Transportation Services.

\_\_\_\_\_ I have read and understand UNM Parking and Transportation Services rules and regulations pertaining to the issuance and use of Rover Permits. View regulations online at <http://pats.unm.edu/Parking%20Enforcement/regulations.html>.

Department Director/Dean/Chair Signature

Department Director/Dean/Chair Printed Name

Department Approver Title

Department Name & Department Org. Code

For Office Use Only

Table with 3 columns and 3 rows for office use only, containing fields for PATS Revenue Account, Customer Account, and Purchase Requisition.